

Job Title: Summer Camp Educator

Reports To: Director of Education

Schedule: Monday – Friday

FLSA Status: Non-exempt

Type: Part-Time Seasonal

Summary:

The Summer Camp Educator supports the Youth Program Coordinator with all aspects of summer camp daily activities and extended care. They will work directly with the campers, volunteers and staff. They will be responsible to ensure the safety of children and animals while fostering a welcoming and inclusive environment.

Essential Duties and Responsibilities Include:

- Actively supervise campers to ensure each camper is accounted for, safe and healthy
- Assist Youth Program Coordinator with projects, activities and games
- Directly supervise campers during extended care, snack and lunch breaks
- Provide a positive and interactive learning environment for campers at all times
- Communicate effectively and professionally with co-workers, management, volunteers, campers and parents/guardians at all times
- Adhere to the Humane Society of Charlotte's animal handling and safety protocols
- Foster a love and understanding of animals through compassion and education

Qualifications/Requirements

- Experience as an educator in a formal or informal environment
- Dedication to the mission and culture of the Humane Society of Charlotte through words and actions
- Self-motivated, well organized, detail oriented, and able to effectively work within a team framework
- Positive attitude and ability to remain enthusiastic through the day
- Computer literacy in products including, but not limited to Office 365, Excel, Word, Canva
- Excellent written and verbal communications skills
- May be required to handle, clean, and care for animals involved in programming
- Work in an indoor and outdoor setting with potential exposure to environmental conditions such as rain or high temperatures
- CPR and First Aid Certification preferred
- EOE - Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

Time Commitments / Expectations

- AM or PM shift each 4 hours daily (8:30 am – 12:30 pm or 12:30pm – 4:30 pm)
- Summer Camp Schedule
 - Thursday, May 30th: 9:00 am – 1:00 pm*
 - Friday, May 31st: 9:00 am – 1:00 pm*
 - Eight weeks (Monday – Friday): June 3rd, June 10th, June 24th, July 8th, July 15th, July 22nd, August 5th, August 12th*
 - Three weeks off: June 17th, July 1st, July 29th*

Working Conditions / Physical Demands

- Exposure to high noise levels and odors
- Exposure to fumes or airborne particles and toxic or caustic chemicals
- Physical requirements include, but are not limited to; walking, standing, moving equipment and animals and the ability to lift 50 pounds

I understand the job duties and responsibilities as described above and can perform all tasks as outlined.

Signature: _____

Printed Name: _____ Date: _____